

REGISTER OF MEMBERS' INTERESTS

The Ethical Standards in Public Life etc. (Scotland) Act 2000 (Register of Interests) Regulations 2003

Last updated March 2012

I, **Jacqueline Edith Elizabeth Dunbar**, a member of Aberdeen City Council give notice that I have set out in the attached form, my interests as required to be declared under the Ethical Standards in Public Life etc. (Scotland) Act 2000 (Register of Interests) Regulations 2003. I have also ensured that where I have no applicable interest I have stated "none" in the relevant section(s).

I further understand that it is my responsibility to notify the City Solicitor, in writing, of any applicable change(s) in circumstances within one month of that/those changes occurring.

Please complete this form in conjunction with reading the relevant paragraphs as detailed at each section (extracted from the Councillors' Code of Conduct) together with the list of definitions included within the register. Please note the paragraph numbering relates to the sequence within the Code.

If you have any doubts as to whether or not you should declare a particular interest, it is wiser to supply the information rather than omit something which you should have declared.

1 REMUNERATION.

4.3 You have a registerable interest where you receive remuneration by virtue of being:

- employed;
- self-employed;
- the holder of an office;
- a director of an undertaking;
- a partner in a firm; or
- undertaking a trade, profession or vocation, or other work.

- 4.4 You do not have a registerable interest simply because you are a councillor.
- 4.5 If a position is not remunerated it does not need to be registered under this category. However, unremunerated directorships may need to be registered under category 2 "Related Undertakings".
- 4.6 If you receive any allowances in relation to membership of any organisation the fact that you receive such an allowance must be registered.
- 4.7 When registering employment, you must give the name of the employer, the nature of its business and the nature of the post held in the organisation.
- 4.8 When registering self-employment, you must provide the name and give details of the nature of the business. When registering an interest in a partnership, you must give the name of the partnership and the nature of its business.
- 4.9 Where you otherwise undertake a trade, profession or vocation, or any other work, the detail to be given is the nature of the work and its regularity. For example, if you write for a newspaper, you must give the name of the publication and the frequency of articles for which you are paid.
- 4.10 When registering a directorship, it is necessary to provide the registered name of the undertaking in which the directorship is held and detail the nature of its business.
- 4.11 Registration of a pension is not required as this falls outside the scope of the category.

(a) Give particulars of all paid employment specifying name(s) of employer(s), nature of business and title(s) of position(s) held. If self-employed give name and nature of business.

None

(b) If you are a partner in a business give name of partnership and nature of its business.

None

- (c) Give details of any office/membership held by you (outwith Aberdeen City Council) for which you receive payment – eg Trade Union or professional body. (Do not include any office/membership for which you do not receive remuneration, this is dealt with at Section 7).

None

- (d) Give details of any directorship(s) held by you (as specified at 4.10 above).

None

- (e) Give details of other paid work (as specified at 4.9 above).

None

2 RELATED UNDERTAKINGS.

4.12 You must register any directorships held which are themselves not remunerated but where the company (or other undertaking) in question is a subsidiary of, or a parent of, a company (or other undertaking) in which you hold a remunerated directorship.

4.13 You must register the name of the subsidiary or parent company or other undertaking and the nature of its business, and its relationship to the company or other undertaking in which you are a director and from which you receive remuneration.

4.14 The situations to which the above paragraphs apply are as follows:

you are a director of a board of an undertaking and receive remuneration – declared under Category one – and

you are a director of a parent or subsidiary undertaking but do not receive remuneration in that capacity.

Give details of any directorships held by you, as specified above.

None

3 CONTRACTS.

4.15 You have a registerable interest where you (or a firm in which you are a partner, or an undertaking in which you are a director or in which you have shares of a value as described in paragraph 4.20 below) have made a contract with the Council of which you are a member:

(i) under which goods or services are to be provided, or works are to be executed; and

(ii) which has not been fully discharged.

4.16 You must register a description of the contract, including its duration, but excluding the consideration.

Give details, as specified above, in relation to contracts with Aberdeen City Council which have not been fully discharged, including description of that/those contract(s) and duration.

None

4 ELECTION EXPENSES.

4.17 You must register a statement of any assistance towards election expenses received.

Give details of any assistance received for the May 2007 election, as specified above.

£210.53 from Aberdeen North SNP and a notional donation of £19.59 from NESRA SNP

5 HOUSES, LAND AND BUILDINGS.

4.18 You have a registerable interest where you own or have any other right or interest in houses, land and buildings, such as being an owner or a tenant, including council tenant.

4.19 You are required to give the address of the property, or otherwise give a description sufficient to identify it.

Give details of houses, land and buildings as specified above.

Resident at 127 Manor Avenue, Aberdeen

6 SHARES AND SECURITIES.

4.20 You have a registerable interest where you have an interest in shares comprised in the share capital of a company or other body and the nominal value of the shares is:

(i) greater than 1% of the issued share capital of the company or other body; or

(ii) greater than £25,000.

Give details of any shares and securities held by you as specified above.

Shares in Tesco plc

7 NON FINANCIAL INTERESTS.

4.21 Councillors may also have significant non-financial interests and it is equally important that relevant interests such as membership or holding office in public bodies, companies, clubs, societies and organisations such as trades unions and voluntary organisations, are registered and described. In this context, non-financial interests are those which members of the public might reasonably think could influence your actions, speeches or votes in the Council.

Give details of any office/membership held by you (outwith Aberdeen City Council), for which you do not receive remuneration, as specified above.

**Member of Mecca Bingo (ceased 29 August 2011),
Member of Scottish National Party,
Member of Gordon Highlander Museum Board Committee,
Member of Friends of Aberdeen Performing Arts (commenced July 2011)**

8 GIFTS AND HOSPITALITY.

3.6 You must never ask for gifts or hospitality.

3.7 You are personally responsible for all decisions connected with the acceptance of gifts or hospitality offered to you and for avoiding the risk of damage to public confidence in your Council and in local government. As a general guide, it is usually appropriate to refuse offers except:

- (a) isolated gifts of a trivial character or inexpensive seasonal gifts such as a calendar or diary or other simple items of office equipment of modest value;
 - (b) normal hospitality associated with your duties and which would reasonably be regarded as appropriate; or
 - (c) civic gifts received on behalf of the Council.
- 3.8 You must not accept any offer by way of gift or hospitality which could give rise to a reasonable suspicion of influence on your part to show favour or disadvantage to any individual or organisation. You should also consider whether there may be any reasonable perception that any gift received by your spouse or cohabitee or by any company in which you have a controlling interest, or by a partnership of which you are a partner, can or would influence your judgement. The term "gift" includes benefits such as relief from indebtedness, loan concessions, or provision of services at a cost below that generally charged to members of the public.
- 3.9 You must not accept any offer of a gift or hospitality from any individual or organisation who is an applicant awaiting a decision from the Council or who is seeking to do business or to continue to do business with the Council. If you are making a visit to inspect equipment, vehicles, land or property, then as a general rule you should ensure that the Council pays for the cost of these visits.
- 3.10 You must only accept offers to attend social or sporting events where these are clearly part of the life of the community or where the Council would be expected to be represented.
- 3.11 You must not accept repeated hospitality from the same source.
- 3.12 If it is the practice of the Council to seek sponsorship for some of its activities or events, you must ensure that your involvement with the sponsors is limited to the event in question and does not damage public confidence in the relationship between the Council and the sponsors.
- 3.13 You must record with the appropriate officer the details of any gifts or hospitality received. This record will be available for public inspection.

Give details of all gifts/hospitality, as specified above, on the attached pro forma.

GIFTS/HOSPITALITY RECEIVED

Received From	Date Registered	Short Description of gift/hospitality	Approximate Value
Aberdeen Performing Arts	21/05/07	Two tickets for the show - Sunshine on Leith on 31/5/07	Invitation accepted/Not Known
Aberdeen Energy Festival	30/08/07	Two tickets for the Free 2007 plus arm bands for carnivals being held on 2/09/07	Invitation accepted (estimated value unknown)
Aberdeen Energy Festival	30/08/07	Two tickets for the Tina Turner Tribute Evening being held on 6/09/07	Invitation accepted (estimated value unknown)
Councillor Mark McDonald	23/02/08	Accompanied Councillor McDonald to the opening of Foyer Restaurant at HMT	Not known
Councillor Kevin Stewart	1/12/08	Attendance at VSA Ball on 7/11/08 as guest of Councillor Kevin Stewart	Not known
Councillor John West	1/12/08	Accompanied Councillor John West to the Scotland v Canada Rugby Match on 22/11/08	Not known
George Mair, First	20/3/09	Gifted with a book entitled "An incredible Journey – The First Story"	Gift accepted/ approx cost £25
Crann Tara	21/09/09	Tartan Day on 02/08/09 – "Follow the Wild Geese Home" CD by Ted Christopher	Gift accepted (estimated value £10)
Grampian Police	21/09/09	Invitation to Lunch at the Excellence Awards on 18/09/09 and to present the Awards	Invitation accepted (estimated value £15)
Aberdeen Performing Arts	21/09/09	Invitation to exhibition of drawings by Fiona Michie on 01/04/09	Declined/cost unknown
Northfield	21/09/09	Invitation to Celebration of	Declined/cost

Academy		Success awards ceremony on 16/06/09	unknown
Peacock Visual Arts	21/09/09	Evening reception at Peacock Visual Arts 35 th Anniversary reception on 24/06/09	Declined/cost unknown
Aberdeen City Heritage Trust	21/09/09	Invitation to Annual lecture on 23/06/09 – wine and canapés	Declined/cost unknown
Westpark School	21/09/09	Invitation to Christmas Concert on 10 and 11/12/08	Declined/cost unknown
Bramble Brae School	21/09/09	Invitation to Christmas Show <i>Cinderella and Rokerfella – a modern fairytale</i> on 10/12/08	Declined/cost unknown
Apostolic Faith Mission	21/09/09	Invitation to Christmas Concert on 14/12/08 with refreshments	Declined/cost unknown
Music School	21/09/09	Invitation to attend the commissioned work by Dick Lee on 22/11/08	Declined/cost unknown
Northfield Academy	21/09/09	Complimentary tickets to Christmas Concert on 17/12/08	Declined/cost unknown
Art @ The Lemon Tree	28/09/09	Invitation to private viewing of "With Art in Mind" and light refreshments on 07/10/09	Declined/cost unknown
Aberdeen Performing Arts	28/09/09	Hospitality and Scottish Opera concert at the Music Hall on 05/10/09	Declined/cost unknown
Royal Air Force	28/09/09	Presentation, drinks and canapés at RAF Civic Reception on 07/10/09 at Ardoe House Hotel	Declined/cost unknown
Northfield Community Learning & Development	28/09/09	Finger buffet and soft drinks at HMle Achievement Celebration on 30/09/09	Invitation initially accepted but later unable to attend (estimated

			value unknown)
Pillar Aberdeen	28/09/09	Light lunch at Open Day on 09/10/09	Declined/cost unknown
Portal Creative Working Group	28/09/09	Refreshments at book launch of "AB24 Stories from a Postcode" on 06/10/09	Declined/cost unknown
Aberdeen Performing Arts	29/09/09	Invitation to the performance of the Silver Darlings on 29/08/09 with drinks provided	Declined/cost unknown
Balmoral Group	29/09/09	2008 and 2009 Desk Calendars	Accepted/cost unknown
Aberdeen Harbour Board	29/09/09	2009 Calendar	Accepted/cost unknown
Cllr Kevin Stewart	19/10/09	2 tickets for the Derek Acorah show on 16/03/08	Accepted/cost unknown
SNBTS	29/10/09	Blood Donor Award Ceremony on 27 th October 2009; bouquet of flowers received	Invitation accepted/cost unknown
Aberdeen Performing Arts	29/10/09	Grassic Gibbon at HMT on 6 th November 2009; buffet	Invitation declined/cost unknown
SHMU	29/10/09	SHMUFTIES 2009 on 23 rd October 2009; buffet	Invitation declined/cost unknown
BP	29/10/09	BP Centenary Celebration on 29 th October 2009; drinks and buffet supper	Invitation declined/cost unknown
Sound Scotland	29/10/09	Sound festival launch on 28 th October 2009; concert and drinks	Invitation declined/cost unknown
The Lemon Tree	29/10/09	Minature Exhibition by Melodie Stacey on 27 th October 2009; invitation for 2 and light refreshments	Invitation declined/cost unknown
Scottish Chamber Orchestra	29/10/09	Opening Concert, Season 2009/10 Beethoven Five on	Invitation declined/cost

		17 th October 2009; 2 tickets to concert and drinks	unknown
Cllr Neil Fletcher	10/11/09	2 tickets to the Eddie Izzard concert at the AECC on 4/11/09	Accepted and passed to family member
Cllr Neil Fletcher	10/11/09	4 tickets to the Clubland concert at the AECC on 27/11/09	Accepted and passed to family member
Gordon Highlanders Museum	10/11/09	Invitation to attend the <i>Opening of Post War</i> : a soldier's perspective schools exhibition on 16/11/09	Accepted/cost unknown
Father of the Bard Project	24/11/09	Deputising for the Lord Provost at the Launch of the Bard DVD Project on 13/11/09 - presented with a gift of a Quaich	Accepted/cost of gift approx £25
Aberdeen Performing Arts	24/11/09	2 tickets to the preview performance of Cinderella on 28/11/09	Accepted / passed to family member
Peacock Visual Arts	24/11/09	Invitation to Christmas Celebration with mulled wine and mince pies provided	Declined/cost unknown
Cllr Neil Fletcher	07/12/09	2 tickets to the production of Thriller on 06/12/09	Accepted / passed to family member
Curl Aberdeen	07/12/09	Invitation to the European Curling Championship Opening Ceremony and Reception on 04/12/09	Declined/cost unknown
Cllr Kirsty West	07/12/09	2 tickets to the Simple Minds Concert on 12/12/09	Accepted / passed to family member
Camphill	26/02/10	Lunch and visit to Camphill 01/02/10	Invitation accepted/cost unknown
Aberdeen Performing Arts	26/02/10	2 tickets for performance for Aberdeen Sinfonietta 28/02/10	Invitation declined/cost unknown

Aberdeen Chinese Community Centre	26/02/10	Flowers and Chinese writing set – representing the Lord Provost at this event	Accepted/cost unknown
Cllr Neil Fletcher	26/04/10	2 tickets for X Factor Concert at AECC on 6 th March 2010.	Accepted/cost unknown
SSAFA Forces Help	26/04/10	SSAFA Army Teddy given to celebrate SSAFA 125 th Anniversary on 25 th March 2010.	Accepted/Est. value £29
Cllr Kirsty West	26/04/10	2 tickets to Britain's Got Talent on 1 st July 2010.	Accepted/cost unknown
KUK SoolWon Martial Arts	17/09/10	Representing the Lord Provost, drinks and canapés provided – presented with a gift of a desk clock	Accepted / costs unknown
Mayor of Gomel	17/09/10	Representing the Lord Provost – buffet lunch provided	
Cllr Kirsty West	17/09/10	2 tickets to the Blink 182 Concert on 16/08/10	Accepted / passed to family member
	01/12/10	Tartan Day 31/07/10 – attending part of day as Depute Provost and representing the Lord Provost in the afternoon meeting and greeting. Sandwich lunch provided	Accepted / cost unknown
Grampian Business Awards	01/12/10	Representing the Lord Provost at the Grampian Young Business Awards on 31/08/10 with coffee and sandwich provided	Accepted / cost unknown
Hindu Community	01/12/10	Representing the Lord Provost at the Inaugural Puja on 14/09/10 with a light buffet being provided	Accepted / cost unknown
First Bus	01/12/10	Represent the Lord Provost at the Award Ceremony – Speech – Awards – Toast on	Accepted / cost unknown

		30/10/10 with Dinner provided	
	01/12/10	Mayor of Nagasaki - Visit to Glover House on 02/11/10 with coffee and biscuit provided	Accepted / cost unknown
	01/12/10	In role as Depute Provost – helping to host lunch for Mayor of Nagasaki on 03/11/10. Presented with a gift of a cloth bag from the Mayor	Accepted / cost of gift unknown
	01/12/10	Representing the Lord Provost at the Performance of the Black Watch on 13/10/10	Accepted / cost unknown
	01/12/10	Representing the Lord Provost at the Fun Olympics on 24/10/10 – gave speech and handed out medals. Buffet provided	Accepted / cost unknown
S.N.B.T.S.	01/12/10	Representing the Lord Provost at the Blood Donors Award Ceremony on 26/10/10 – gave welcome speech and awards. Coffee and sandwich provided and presented with a gift of a bouquet of flowers	Accepted / cost unknown
Burns Federation	01/12/10	Representing the Lord Provost at the Burns World Federation Conference Dinner on 11/09/10. Councillor Wendy Stuart attended as Cllr Dunbar's guest	Accepted / cost unknown
	01/12/10	Representing the Lord Provost at the Opening of Caring Profession exhibition on 08/10/10 – gave official opening speech – coffee and biscuit provided	Accepted / cost unknown

Church of Scotland	01/12/10	Representing the Lord Provost at the Opening of General Assembly Church of Scotland on 20/05/10 with lunch provided	Accepted / cost unknown
Aberdeen City Heritage Annual Lecture	01/12/10	Representing the Lord Provost on 22/06/10 – welcome speech given. Coffee provided	Accepted / cost unknown
Burns Federation	01/12/10	Representing the Lord Provost – wreath laying at the Burns Statue on 24/01/10 with coffee and biscuit provided	Accepted / cost unknown
	01/12/10	In role as Depute Provost – Hosted 2 nd top table at the Sports Personality of the Year on 30/04/10 with evening meal provided	Accepted / cost unknown
R.S.N.O.	01/12/10	Representing the Lord Provost at a Recital on 13/05/10 – Councillor Donnelly also attended	Accepted / cost unknown
Reading Bus	01/12/10	Representing the Lord Provost at the Launch of Millie Book on 04/11/10. Presented with a Millie book as a gift and coffee provided	Accepted / cost of gift unknown
Aberdeen College	01/12/10	Representing the Lord Provost at the Graduation Awards on 08/11/10 with coffee provided	Accepted / cost unknown
Marine Scotland	26/11/10	Representing the Lord Provost at the Opening of Tellis Building on 26/11/10 with wine and canapés provided	Accepted and attended Opening but declined the wine and canapés
Saltire Society	01/12/10	Representing the Lord Provost at the Saint Andrews Luncheon – gave the Bon Accord toast. Lunch	Accepted / cost unknown

		provided	
Cllr Kevin Stewart	01/12/10	To attend on behalf of Councillor Kevin Stewart a civic luncheon for David Law on 17/12/10	Accepted/cost unknown
Northfield Academy	01/12/10	Invitation to Northfield Reads on 03/02/10 with coffee and biscuits provided	
Grampian Police	01/12/10	Invitation to attend the Grampian Police Memorial Service on 24/04/10 with coffee and sandwiches provided	
Aberdeen Performing Arts	01/12/10	4 tickets to the performance of Sleeping Beauty on 04/12/10	Accepted/cost unknown
Incorporated Trades	01/12/10	Invitation to Remembrance Sunday with buffet lunch provided	Accepted/cost unknown
Eurocopter UK Limited	17/01/11	Invitation to attend the Opening Ceremony of the new Eurocopter Centre on 01/02/11 with a tour and lunch being provided	Declined / cost unknown
Aberdeen Music School	17/01/11	One ticket to attend the Aberdeen Music School 10 th Anniversary Concert on 05/03/11	Declined / cost unknown
Commander David Steele RN, Naval Liaison Officer Scotland and NI, HMS Caledonia, Hilton Road, Rosyth	17/01/11	Invitation to attend a reception onboard HMS Diamond on it's visit to Aberdeen on 11/02/11 which will include a tour/capability demonstration of the ship	Accepted / cost unknown
Balmoral Group	17/01/11	2011 Calendar	Accepted / cost unknown
Friends of UTG	17/01/11	2011 Calendar	Accepted / cost unknown
Grampian Police	17/01/11	4 tickets to attend the Rock	Declined / cost

		Challenge 2011 on 21 February 2011	unknown
The Gordon Highlander's Museum	24/01/11	Invitation to attend the launch of GOMEL – A Belarusian Town at War	Declined/cost unknown
Art At The Lemon Tree	24/01/11	Invitation to attend the opening of the Exhibition by Julie Beynon Burnett and Donald James Watson Invitation with light refreshments being served	Declined/cost unknown
ACSEF	24/01/11	Invitation to attend The City Garden Project – Taxation Increment Finance Event at the Douglas Hotel	Declined/cost unknown
A constituent	18/02/11	Small bouquet of flowers as a Thank You gift received 19/0/11	Gift accepted / cost unknown
Papa Johns	18/02/11	Representing the Lord Provost at the official opening of Papa Johns on 26/01/11 with samples of pizza being given	Invitation accepted / cost unknown
Balmoral Group	18/02/11	Gift of a book “Black and Green Gold” received 17/02/11	Gift accepted / cost unknown
Cllr Kirsty West	18/02/11	Two tickets to the X-factor concert on 27/03/11	Tickets accepted / cost unknown
Station House Media Unit	03/05/11	Invitation to Positive Transition V Graduation Ceremony on 06/04/11. With refreshments.	Invitation declined / cost unknown
Bridge of Don Community Council	03/05/11	Invitation to the Senior Citizens Tea Party on 14/04/11 – representing the Lord Provost – refreshments and a small rose bush.	Invitation accepted / cost unknown
RNLI Aberdeen Lifeboat Crew	03/05/11	Invitation to the Bon Accord Charity Ball on 29/04/11 – representing the Lord	Invitation accepted / cost unknown

		Provost. Champagne reception and dinner.	
Aberdeen Performing Arts	03/05/11	Invitation to the Opening of the 1906 restaurant at His Majesty's Theatre on 10/04/11 – sample a new taste experience in the heart of Aberdeen.	Invitation declined / cost unknown
Burgesses of Aberdeen	18/05/11	Representing the Lord Provost at the Burgess Charity Ball on 10/05/11 with dinner and pre-drinks being offered	Accepted / Cost unknown
Latvian School	18/05/11	Hosting a Civic event for the Lord Provost – Kirkhill Primary School British Councils Comenius Project on 11/05/11 and was presented with a box of chocolates.	Accepted / Gift accepted
Gordon Highlanders Museum	18/05/11	Gifted with a book titled ' <i>The Life of A Regiment – Volume VII 1969-1994</i> '	Gift accepted / cost £25.00
Westpark School	18/05/11	Ticket to attend a School Production	Declined / cost unknown
Drugs Action	01/09/11	Invitation to attend Drugs Action 25 th Anniversary Open Evening on 09/09/11 with light refreshments being provided	Declined/cost unknown
Scottish National Blood Transfusion Service	14/09/11	Invitation to the Aberdeen and North East Blood Donor Award Ceremony on 25/10/11 with light refreshments being served. Councillor Dunbar also assisting the LP to hand out awards.	Accepted / cost unknown
North East Sensory Services	14/09/11	Invitation to Volunteering Open Day event on 30/09/11 with refreshments being provided.	Declined / cost unknown

Grampian Police	14/09/11	Invitation to attend the Grampian Police Long Service and Good Conduct Awards Ceremony on 21/11/11	Accepted / cost unknown
Adult Support and Protection	16/09/11	Invitation to the Grampian Adult Protection Awareness Raising Campaign Launch – <i>Tell Someone</i> – on 26/09/11 in the Europa Lounge, Pittodrie Stadium with refreshments being provided	Declined / cost unknown
Bethany Christian Trust	19/09/11	Invitation to eXchange Conference on 28/10/11 with buffet lunch being provided	Declined / cost unknown
SHMU Station Road, Woodside	04/10/11	Shmuffies 2011 on 28 October 2011, invitation and meal	Declined / cost unknown
Blood Donors	10/11/11	Invitation to Awards ceremony at Beach Ballroom on 25/10/11. Presented with a bouquet of flowers.	Gift accepted / cost unknown
Aberdeen Performing Arts	10/11/11	Four tickets to attend the preview performance of the Christmas pantomime <i>Jack and the Beanstalk</i> at HMT on 03/12/11	Tickets accepted / cost unknown
Sport Aberdeen	09/03/12	Invitation to attend the Welcome to Sport Aberdeen event on 26/03/12 at Beach Ballroom with canapés and refreshments being served.	Declined / cost unknown

I understand that it could be construed as a breach of the Councillors' Code of Conduct in terms of Part 2 of the Ethical Standards in Public Life etc. (Scotland) Act 2000, if I

omit information which ought to be given in this Register; or

provide information which is materially false or misleading; or

fail to give further notice in order to update the information given by me in this declaration; or

declare an interest which I acquire after the date of this declaration but which I must declare under the under the Ethical Standards in Public Life etc. (Scotland) Act 2000 (Register of Interests) Regulations 2003.

Signed: Jackie Dunbar

Date: May 2007

Received by

Signed: Jane MacEachran, City Solicitor

Date: May 2007

DEFINITIONS (extracted from the Code of Conduct)

Remuneration

includes any salary, wage, share of profits, fee, expenses, other monetary benefit or benefit in kind. This would include, for example, the provision of a company car or travelling expenses by an employer.

Undertaking

means: (a) a body corporate or partnership; or (b) an unincorporated association carrying on a trade or business, with or without a view to a profit.

Related Undertaking

is a parent or subsidiary company of a principal undertaking of which you are also a director. You will receive remuneration for the principal undertaking though you will not receive remuneration as director of the related undertaking.

Parent Undertaking

is an undertaking in relation to another undertaking, a subsidiary undertaking, if (a) it holds a majority of the voting rights in the undertaking; or (b) it is a member of the undertaking and has the right to appoint or remove a majority of its board of directors; or (c) it has the right to exercise a dominant influence over the undertaking (i) by virtue of provisions contained in the undertaking's memorandum or articles or (ii) by virtue of a control contract; or (d) it is a councillor of the undertaking and controls alone, pursuant to an agreement with other shareholders or councillors, a majority of the voting rights in the undertaking.

Election Expenses

means expenses incurred, whether before, during or after the election, on account of, or in respect of, the conduct or management of the election.

A Person

means a single individual or legal person and includes a group of companies.

Group of companies

has the same meaning as "group" in section 262(1) of the Companies Act 1985. A "group", within s262(1) of the Companies Act 1985, means a parent undertaking and its subsidiary undertakings.

Any person

includes individuals, incorporated and unincorporated bodies, trade unions, charities and voluntary organisations.

Spouse

does not include a former spouse or a spouse who is living separately and apart from you.

Cohabitee

includes a person, whether of the opposite sex or not, who is living with you in a relationship similar to that of husband and wife.

Chair

includes Committee Convener or any person discharging similar functions under alternative decision making structures.